

**STATEMENT GUIDE
SWIMMING POOL INJURY - CLAIMANT**

Opening

This is (name of adjuster) conducting a recorded interview ("in person" or "by telephone") with (name of person being interviewed) on (date of interview) concerning an incident which took place on (date of incident) at (location of incident).

Permission

1. Do you understand that this interview is being recorded?
2. Is it being recorded with your permission?

Identification

1. Would you state your full name, and spell your last name, please?
2. What is your date of birth?
3. What is your social security number?
4. What is your home address?
5. What is your home, cell, and work telephone numbers?
6. Are you single or married?
 - What is your spouse's name?

Employment

1. Where are you employed?
2. Who is your supervisor?
3. How long have you worked there?
4. What is the nature of your job?

Incident Date, Location & Weather

1. What was the date and time of the incident?
2. What were the weather conditions?
3. Exactly where did the incident occur?
4. Who is the owner of the pool?
5. Where is the pool's location?
6. What are the dimensions of the pool including its maximum depth?
7. Are there any ladders in the pool?
 - Where are they located?
8. Is there a rope to separate the shallow and deep ends of the pool?
 - Where is this rope located?

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9. Describe the area around the pool.
 - Is there a non-skid surface around the pool?
 - Is there a fence around the pool?
 - What is the height of the fence?
 - Is there a gate?
 - Does the gate lock?

Accident Details

1. Describe what happened just prior to and during the incident.
2. Can you swim?
 - How long have you been swimming?
3. Were there rules posted around the pool?
 - Where were they posted?
 - Did you read the rules prior to entering the pool area?
 - What were the posted rules?
4. Was there a lifeguard on duty?
 - Who provides the lifeguard for the pool?
 - What is the name and address of the lifeguard?
 - What was the lifeguard doing when this incident occurred?
5. Was running, pushing, or horseplay involved when this occurred?
 - Explain how and why this occurred.
6. Was a diving board involved in this incident?
 - Where is the diving board located?
 - What is the height, width, and length of the diving board?
 - What was the condition of the diving board?
 - What were you doing on the diving board?
 - What is your experience diving on diving boards?
 - How deep is the water under the diving board?
7. Did you hit anything in the pool when this occurred?
 - What did you hit?
 - Why was it in the pool?

Alcohol & Medications

1. Had you been drinking prior to this incident occurring?
 - Where did you drink the alcohol?
 - Where was it purchased?
 - Who purchased it?

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2. Were you taking any prescription or nonprescription medication when this occurred?
 - What were you taking?
 - How much did you take?

Witnesses

1. Were there any witnesses to this accident?
 - What are their names, addresses, and telephone numbers?
2. Where were they located when they witnessed this incident?

Police Investigation / Post Incident Discussions

1. Who investigated the accident? (City police, sheriff, or state patrol)
2. What was the outcome?
3. Did you overhear any conversation between the police officer and the other person?
 - What was said in each conversation?
4. Did you have any conversation with the other people involved or any witnesses?
 - What was said in each conversation?

Injuries & Lost Wages

1. Were you injured in this incident?
 - What type of injury did you have?
 - Were you treated in a hospital?
 - Which hospital? Where?
 - How long were you confined?
 - What doctor is treating you for your injuries?
 - Have you recovered from the injuries which you sustained?
 - Describe any expenses or losses you incurred as a result of your injuries?
 - Were you required to lose time from your employment?
 - For what period of time?

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2. Was anyone else injured in this incident?
 - Who was injured?
 - What type of injuries did they have?
 - Were they treated in a hospital?
 - Which hospital? Where?
 - How long were they confined?
 - What doctor is treating them for their injuries?
 - Have they recovered from their injuries?
 - Were they required to lose time from their employment?
 - For what period of time?

Previous Incidents

1. Have you ever had any other pool related injuries?
 - Explain the details of the incident.
 - When did it occur?
 - Where did it occur?
 - Were you injured?
 - What type of injury did you receive?
 - How long were you out of work?

Closing

1. Is there anything you would like to add regarding this incident?
2. Have you understood all of the questions asked?
3. Is all of the information that you have given true to the best of your knowledge?
4. Do you understand that this interview has been recorded?
5. Was it recorded with your permission?

Thank you. This concludes our interview.